



As per requirements of the Indiana Code IC 5-22-6-1, the La Porte County Public Library is requesting quotes for snow removal at all library locations. Snow removal is for accumulations of 2 inches and above. The scope of the work includes cleaning all parking lots and driveways, shoveling walkways and entryways, and applying salt. Due to new concrete added during recent construction projects at Main location, no salting allowed. We encourage you to visit all locations to better understand specific location requirements prior to quoting. Please include any other additional costs you may anticipate in your bid.

The snow removal must be complete before the following times:

- 7:00 AM for the Main Library and all properties included on the map outlined in red.
- 8:00 AM for the Coolspring and Rolling Prairie Branches
- 30 minutes prior to the opening for the other branches (see attached opening schedule)
- 9:00 AM for all locations on closed days and Sundays

You may submit a quote for all locations or individual locations. Quotes must include price breakdowns for each location. You must provide up-to-date proof of liability insurance, W-9 and E-Verify forms at the time of bid submission.

Quotes are due no later than 4:00PM October 28, 2022.

Please deliver all bids by mail or in person to La Porte County Public Library 904 Indiana Ave., La Porte, IN 46350, attention Business Office or email to business@laportelibrary.org The lowest responsible bid will be accepted.

If you have further questions, contact our Head of Maintenance, Dan Hunter, at 219-362-6156 ext 130 or dhunter@laportelibrary.org

Respectfully,

Fonda Owens, Director



La Porte County Public Library

Main Branch and surrounding properties
904 Indiana Ave.
La Porte, In 46350

- 9:00AM Monday – Saturday

Coolspring Branch
6925 W 400N
Michigan City, IN 46360

- 9:00 AM Monday-Saturday

Fish Lake Branch
7981 E St Rd 4
Walkerton, IN 46574

- Closed Monday
- 11:00 AM Tuesday
- 2:00 PM Wednesday – Friday
- 9:00AM Saturday

Hanna Branch
108 E West Street
Hanna, IN 46340

- 1:00 PM Monday
- Closed Tuesday
- 1:00 PM Wednesday – Friday
- 9:00 AM Saturday

Kingsford Heights Branch
436 Evanston Road
Kingsford Heights, IN 46346

- 11:00 AM Monday
- 12:00PM Tuesday and Thursday
- Closed Wednesday
- 11:00 AM Friday
- 9:00 AM Saturday

Rolling Prairie Branch
1 E Michigan Street
Rolling Prairie, IN 46371

- 10:00 AM Monday
- 12:00 PM Tuesday and Thursday
- Closed Wednesday
- 10:00 AM Friday
- 9:00 AM Saturday

Union Mills Branch
3727 W 800 S
Union Mills, IN 46382

- 12:00 PM Monday
- 1:00 PM Tuesday
- 12:00 PM Wednesday
- Closed Thursday
- 1:00 PM Friday
- 9:00 AM Saturday