

LA PORTE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OCTOBER 28, 2021

CALL TO ORDER

President Karen Ellison called the meeting to order at 6:30 PM.

ROLL CALL

Present

Karen Ellison – President
Michelle Shirk – Vice President
Corey Campbell – Secretary
Marie Gilliland
Scott Siefker
Dara Jeffries

Absent

Dave Decker

A quorum was present to conduct the business of the Library.

Also in Attendance

Fonda Owens – Director
Anthony Novak - Legal Counsel

CONSIDERATION OF THE AGENDA

There were no changes to the agenda.

PUBLIC FORUM

President Karen Ellison called for questions or comments from the public. There were none.

CONSENT AGENDA

President Ellison called for a motion to approve the consent agenda as follows:

Minutes of the September 23, 2021 Public Hearing on the 2022 Budget
Minutes of the September 23, 2021 Board of Trustees Meeting
Manager Reports
Financial Report
Approval and Payment of Claims ---per APV Batch October 28, 2021

Michelle Shirk moved and Corey Campbell seconded to approve the consent agenda as presented. The vote was taken and the motion carried.

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REPORTS

Director

Director Fonda Owens reported a special Library Board meeting will need to be held on December 7, 2021 to award the WIFI Garden and Maintenance Building contract. By having this special meeting, the funds needed for the project may be encumbered if the contract is signed before the December 16, 2021 Board meeting.

Director Owens presented a timeline of activities for Noguchi November and spoke of the wonderful collaborations this project has created.

Legal Counsel

Attorney Anthony Novak reported that he has worked with MS Owens and Chris Chockley from JPR on the parking lot and Indiana Avenue stair contracts.

UNFINISHED BUSINESS

Strategic Planning Recommendation

Director Owens presented the Library's Strategic Plan to the board, and spoke about the key points of the plan. Michelle Shirk moved and Dara Jeffries seconded to approve the Strategic Plan as presented. The vote was taken and the motion carried.

Annual Review of the Bylaws

Attorney Novak suggested that the specific date of October 1 be dropped from the bylaws in favor of the bylaws stating the review of the Director will be done on an annual basis. Scott Siefker moved and Corey Campbell seconded to approve the Bylaws with the changes presented. The vote was taken and the motion carried.

Director Review Process

Attorney Anthony Novak recommended to the Board that beginning with the 2022 review process, he will issue a questionnaire in September to the Board members. Then in either October or November the Board will meet in Executive Session to discuss the review. A review meeting with the Director will be held in December to deliver the review and to set the Director's salary for the following year.

NEW BUSINESS

Location of November 18, 2021 Board of Trustees Meeting

The November 18, 2021 Library Board meeting will be held at the Coolspring Branch starting at 6:30PM, with an Executive Session starting at 6:15PM.

QUESTIONS OR COMMENTS FROM THE PUBLIC

President Ellison called for questions or comments from the public. There were none.

QUESTIONS OR COMMENTS FROM THE BOARD

President Ellison called for questions or comments from the Board. There were none.

ADJOURNMENT

Michelle Shirk moved and Marie Gilliland seconded to adjourn the meeting at 7:16 PM.