

	Job Title:	Clean Team	Reports to:	Site Team Lead
	Department:	Public Services	Location:	All Library Locations

FREQUENCY

Ongoing opportunity. We will work with you to set a flexible schedule. Then you can schedule your time at your own convenience.

Available during any location's open hours

JOB DESCRIPTION

Is spring cleaning your favorite time of the year? Do you always have a new DIY tip to share with friends and family? Clean Team may be the right fit for you! As a Clean Team volunteer, you will help keep the Library neat and tidy by dusting, straightening furniture, cleaning materials, and helping with facilities projects. This volunteer opportunity is a great fit for individuals who like to work independently.

POSITION REQUIREMENTS

- You can organize materials alphabetically and numerically
- You welcome working with people from your community
- You are positive, adaptable, and forward thinking
- You display appropriate demeanor at all times; this includes dress, body language, and facial expressions
- You abide by established policies and procedures
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PHYSICAL REQUIREMENTS/WORK ENVIRONMENT

- Office environment; exposure to materials returned in unfavorable conditions
- Environmental Exposure: Chemicals used in cleaning surfaces; dust particles
- Exposure to noise levels from vacuum cleaners
- Mobility: Frequently lifts and carries 10 pounds; occasionally pushes/pulls using cart; frequently sits, stands, kneels, squats, bends, twists, grasps, and reaches above shoulders to move materials
- Must be able to respond to fire alarms, warning sirens, and phone pages