

LA PORTE COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MINUTES APRIL 16, 2020

Virtual Meeting conducted via Zoom

**ATTENDEES**

Scott Siefker – President  
Karen Ellison - Secretary  
Marie Gilliland  
Corey Campbell  
Gregg Fuhlenbrock  
Michelle Shirk

**ABSENT**

Dave Decker

**ALSO IN ATTENDANCE**

Fonda Owens – Director  
Mark Phillips - Legal Counsel  
Cindy Lane  
Ann Shaffer

**CALL TO ORDER**

President Scott Siefker called the meeting to order at 6:36 PM.

**PUBLIC FORUM**

President Siefker called for questions or comments from the public. There were none.

**CONSENT AGENDA**

President Siefker called for a motion to approve the consent agenda as follows:

Minutes of the March 17, 2020 Board of Trustees Meeting  
Manager Reports  
Financial Report  
Approval and Payment of Claims ---per APV Batch April 16, 2020

Marie Gilliland moved and Corey Campbell seconded. Scott Siefker asked Ann Shaffer to call for the vote by roll call.

Vote taken by roll call:

Corey Campbell	Yes
Greg Fuhlenbrock	Yes
Scott Siefker	Yes
Michelle Shirk	Yes
Marie Gilliland	Yes
Karen Ellison	Yes

Motion passed.

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**REPORTS**

**Director**

Director Fonda Owens reported she has been working with managers to develop work plans and alternate work schedules for all staff during the COVID-19 closure. Some staff are working remotely and some staff are on site using social distancing guidelines. Community Engagement Librarians are working with area educators to provide resources for E-Learning. More E-Materials are being ordered to give the community more electronic resources.

Director Owens also reported that she met with attorney Mark Phillips, along with Cindy Lane and De Burke, to work out the details regarding the CARES Act.

Director Owens reported that the Mobile Classroom is ready for delivery but will be held in Colorado until the stay at home orders have been lifted. Ms. Owens also spoke with MKM about moving the timeline for requesting bids for the telephone building project back one month because of COVID-19.

**Legal Counsel**

Mark Phillips reported he has been working with Director Owens and the HR team on FFCRA details and updating the Library's FMLA policy to include the Expansion details under the FFCRA. Scott Siefker asked if the library is eligible for any of the PPE programs under the CARES Act. Mr. Phillips explained that governmental units are not eligible for any of the reimbursement options under the CARES Act.

**UNFINISHED BUSINESS**

**Election of Officers**

Karen Ellison, member of the nominating committee presented the slate of officers for the 2020-2021 year as follows:

President: Karen Ellison  
Vice-President: Michelle Shirk  
Secretary: Gregg Fuhlenbrock

Michelle Shirk moved and Marie Gilliland seconded to approve the slate of officers for the 2020-2021 year as stated. Scott Siefker asked Ann Shaffer to call for the vote by roll call.

Vote taken by roll call:

Corey Campbell	Yes
Greg Fuhlenbrock	Yes
Scott Siefker	Yes
Michelle Shirk	Yes
Marie Gilliland	Yes

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Karen Ellison Yes

Motion passed.

Scott Siefker moved and Karen Ellison seconded to nominate Cindy Lane as Board Treasurer. Scott Siefker asked Ann Shaffer to call for the vote by roll call.

Vote taken by roll call:

Corey Campbell	Yes
Greg Fuhlenbrock	Yes
Scott Siefker	Yes
Michelle Shirk	Yes
Marie Gilliland	Yes
Karen Ellison	Yes

Motion passed.

**NEW BUSINESS**

**Ratify Decision to Close**

Marie Gilliland moved and Corey Campbell seconded to ratify decision to close the Library to the public according to the Pandemic Response Policy. Scott Siefker asked Ann Shaffer to call for the vote by roll call.

Vote taken by roll call:

Corey Campbell	Yes
Greg Fuhlenbrock	Yes
Scott Siefker	Yes
Michelle Shirk	Yes
Marie Gilliland	Yes
Karen Ellison	Yes

Motion passed.

**Non-Resident Fee Card**

Karen Ellison moved and Corey Campbell seconded to approve the Resolution for Non-Resident Fee as presented:

**RESOLUTION FOR NONRESIDENT FEE**

La Porte County Public Library ("Library")

**WHEREAS**, IC 36-12-2-25(c) requires that an individual nonresident fee be established for a local library card; and

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**WHEREAS**, the minimum fee that the board may set under the statute is the greater of the following: (1) The library district's operating fund expenditure per capita in the most recent year for which that information is available in the Indiana state library's annual "Statistics of Indiana Libraries" or (2) Twenty-five dollars (\$25).

**NOW THEREFORE BE IT RESOLVED**, that the nonresident fee is hereby set at \$70.00 for an individual nonresident card; and

**BE IT FURTHER RESOLVED** that this fee will remain in effect until such time that the library board passes a new nonresident fee resolution.

**DULY ADOPTED** by the Board of Trustees of the La Porte County Public Library at its regular meeting held on the 16th day of April, 2020 at which meeting a quorum was present.

Scott Siefker asked Ann Shaffer to call for the vote by roll call:

Vote taken by roll call:

Corey Campbell	Yes
Greg Fuhlenbrock	Yes
Scott Siefker	Yes
Michelle Shirk	Yes
Marie Gilliland	Yes
Karen Ellison	Yes

Motion passed.

**QUESTIONS OR COMMENTS FROM THE PUBLIC**

President Siefker called for questions or comments from the public. There were none.

**QUESTIONS OR COMMENTS FROM THE BOARD**

President Siefker called for questions or comments from the Board. Gregg Fuhlenbrock welcomed new member, Corey Campbell.

**ADJOURNMENT**

Meeting was adjourned at 7:01pm by President Scott Siefker.