

LA PORTE COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MINUTES FEBRUARY 20, 2020

**ATTENDEES**

Marie Gilliland  
Dave Decker  
Gregg Fuhlenbrock  
Michelle Shirk

**ABSENT**

Scott Siefker – President  
Karen Ellison – Secretary  
Cory Campbell

**ALSO IN ATTENDANCE**

Fonda Owens – Director  
Mark Phillips - Legal Counsel

**CALL TO ORDER**

Marie Gilliland called the meeting to order at 6:35 PM. No officers were present to chair the meeting. Therefore by unanimous consent from board members present, Dave Decker was selected to chair the meeting.

**PUBLIC FORUM**

Dave Decker called for questions or comments from the public. There were none.

**CONSENT AGENDA**

Dave Decker called for a motion to approve the consent agenda as follows:

Minutes of the January 23, 2020 Planning Meeting  
Minutes of the January 23, 2020 Board of Trustees Meeting  
Minutes of the January 23, 2020 Board of Finance Meeting  
Financial Report  
Approval and Payment of Claims ---per APV Batch February 20, 2020

Michelle Shirk moved and Marie Gilliland seconded. The vote was taken and the motion carried.

**REPORTS**

**Presentation from staff presenting at the National Public Library Association Conference**

Susan Bannwart, Community Engagement Manager, and Jenny Minich, Community Engagement Librarian gave a brief overview of their presentation titled, “How a Library of Things can Impact Services and Initiatives. Their presentation covered how they used data and analyzed community needs to provide educational resources and services for the schools and other community entities.

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**Manager Reports**

There were no questions on Manager Reports.

**Legal Counsel**

Mark Phillips reported he is working with HR and the Director on a background check policy that will be presented for board approval at the March board meeting.

**Director**

Director Fonda Owens reported Senate Bill 410 has passed both the Senate and Local House Committee. More details will be known by the March Board meeting if Bill 410 passes. This bill will be taken into concertation when developing the background check policy.

Ms. Owens also reported that the Annual Financial Report was submitted on February 20th by Treasurer, Cindy Lane. The Annual Library Report, Post-Employment Benefits and Debt Management Reports are due by the end of February.

Ms. Owens also reported that she received an email from TLC inviting our library staff to give a presentation at their users conference.

**UNFINISHED BUSINESS**

**Needs Assessment Proposal from MKM**

Gregg Fuhlenbrock moved and Marie Gilliland seconded to accept the proposal for a capital improvement feasibility assessment by MKM for a fee \$14,500. The vote was taken and the motion carried.

**NEW BUSINESS**

**Request to Eliminate Processing Fee**

Marie Gilliland moved and Gregg Fuhlenbrock seconded to eliminate the \$3.00 processing fee assessed for lost books. The vote was taken and the motion carried.

**QUESTIONS OR COMMENTS FROM THE PUBLIC**

Dave Decker called for questions or comments from the public. There were none.

**QUESTIONS OR COMMENTS FROM THE BOARD**

Dave Decker called for questions or comments from the Board. Gregg Fuhlenbrock asked for an update on the library location as a polling place. Ms. Owens reported that County Commissioner, Dr. Vidya Kora toured the Main Library late last year to assess available space, but there has been no further updates since his visit.

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Gregg Fuhlenbrock also asked about getting White boards and an American Flag and stand for each branch location. Ms. Owens responded that she will follow up on this request.

**ADJOURNMENT**

Gregg Fuhlenbrock moved and Michelle Shirk seconded to adjourn the meeting at 7:04pm. The vote was taken and the motion carried.