

LA PORTE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES June 20, 2019

ATTENDEES

Scott Siefker - President
Sean Quinn – Vice-President
Karen Ellison - Secretary
Gregg Fuhlenbrock
Marie Gilliland
Dave Decker

ABSENT

Dava Buell

ALSO IN ATTENDANCE

Fonda Owens – Director
Mark Phillips - Legal Counsel
Don Janes

CALL TO ORDER

President Scott Siefker called the meeting to order at 6:46 PM. Karen Ellison made a motion and Dave Decker seconded the request to amend the agenda to include under New Business item 6 (b) – Acquisition of Real Property. The vote was taken and the motion carried.

Dave Decker made a motion and Karen Ellison seconded the request to amend the agenda to include under New Business item 6 (c) – Affirm Cynthia Lane as Treasurer. The vote was taken and the motion carried.

PUBLIC FORUM

President Siefker called for questions or comments from the public. There were none.

CONSENT AGENDA

President Siefker called for a motion to approve the consent agenda as follows:

Minutes of the May 16, 2019 Board of Trustees Meeting Minutes continued on
May 21, 2019.

Department Reports

Financial Report

Approval and Payment of Claims ---per APV Batch June 20, 2019

Sean Quinn moved to approve and Dave Decker seconded. The vote was taken and the motion carried.

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REPORTS

Director's Report

Director Owens reported Arconic Foundation approached the Library about applying for grant monies which would be used for the purchase of more STEAM kits. The concept paperwork for the \$20,000 grant was submitted the library was invited to submit the full application which is due by June 30.

Director Owens reported that she is working on a submission to the Indiana Library Federation for the Outstanding Library Award. Susan Bannwart is nominating Community Engagement Librarian Jenny Minich for the Outstanding Librarian award. Those applications are due by the end of June.

Director Owens reported that a donation for \$2,500 for the after school snack program was received by a community member in support of this program. Director Owens also reported that the Friends of the Library Board is applying for grants from the Unity Foundation for early childhood literacy under their Power of Good program and to the La Porte Healthcare Foundation for a cart for VR/AR googles for seniors.

Director Owens also reported that the Mobile Library and Mobile Classroom vehicles will be delayed in delivery due to backlog of needed parts.

Ms. Owens is also working on the additional appropriation process.

Legal Counsel

Mark Phillips noted that the Board minutes for the May 16, 2019 meeting which continued on May 21, 2019 needed the following correction: Under Call to Order, statement should read, "President Siefker announced that the meeting would continue on Tuesday, May 21, 2019." Karen Ellison made a motion to correct the minutes as stated and Sean Quinn seconded. The vote was taken and the motion carried.

Mr. Phillips reported that he met with Fonda Owens and Cindy Lane regarding ADA questions.

UNFINISHED BUSINESS

Update on Additional Appropriation Process

President Scott Siefker presented two options to seek the needed two million dollars additional appropriation for the Telephone Building project. Neither option asks for more levy but allows the Library to spend its reserve money. The first option would be to

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seek an additional appropriation within the current budget year. The second option is to increase the 2020 budget by the needed amount.

Director Owens suggested a meeting with the County Council President and County Auditor to help explain the thought process behind each option. Following board discussion Dave Decker made a motion to authorize Director Owens to strategize a communication plan to present to the County Council. Marie Gilliland seconded the motion. The vote was taken and the motion carried.

Director Owens requested to contact an outside consultant to help with the marketing and communication plan. Sean Quinn made the motion to approve this request. Karen Ellison seconded the motion. Gregg Fuhlenbrock asked about a time frame for getting this plan together. Director Owens responded that budget information is usually presented to the board during the August board meeting. President Siefker called for the vote. The vote was taken and the motion carried.

NEW BUSINESS

Request to add a Loan Rule for the Circulation of Chromebooks to Youth

Dave Decker made a motion to approve the youth loan rules for Chromebooks as presented by management. Karen Ellison seconded the motion. The vote was taken and the motion carried.

Acquisition of Real Property

Dave Decker made a motion to authorize Director Owens to pursue options regarding real estate purchases. Karen Ellison seconded the motion. The vote was taken and the motion carried.

Affirm Cynthia Lane as Treasurer

Marie Gilliland made a motion to reappoint Cynthia Lane as Treasurer. Sean Quinn seconded the motion. The vote was taken and the motion carried.

QUESTIONS OR COMMENTS FROM THE PUBLIC

President Siefker called for questions or comments from the public. Director Owens thanked the board for the discussions regarding the additional appropriation process and asked that if board members have any more questions to please contact her or send her an email. Their questions will be useful in creating a presentation.

QUESTIONS OR COMMENTS FROM THE BOARD

President Siefker called for questions or comments from the Board. There were none.

ADJOURNMENT

President Scott Siefker adjourned the meeting at 7:50pm.