

	Job Title:	Makerspace Assistant	Reports to:	Makerspace Librarians
	Department:	Community Learning	Location:	LPCPL Exchange Makerspace

JOB DESCRIPTION

Do you enjoy helping learners in the classroom or assisting with programs? We appreciate the help of Makerspace assistants in support of LPCPL Exchange staff-directed programs. This may include set-up and tear-down for programs and classes, preparation of materials for classes, assisting participants during a program, and other tasks as requested by Library staff.

POSITION REQUIREMENTS

- You welcome working with people from your community
- You are positive, adaptable, and forward thinking
- You display appropriate demeanor at all times; this includes dress, body language, and facial expressions
- You abide by established policies and procedures

FREQUENCY

On a schedule determined in consultation with LPCPL Exchange makerspace staff

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT

- Environmental exposure: exhaust fumes, odors, dust particles and noise
- Mobility: Frequently lifts and carries 10 pounds; occasionally pushes/pulls using cart; frequently sits, stands, kneels, squats, bends, twists, grasps, and reaches above shoulders to move materials
- Moving machinery including 3D printers, laser cutting, sewing, electronics, lathes, and the use of basic hand tools in a lab or educational setting
- Personal Protective Equipment (PPE): gloves, goggles, masks
- Must be able to respond to fire alarms, warning sirens, and phone pages